

REPORT FROM THE SCHOOL SAFETY COMMITTEE

Complete and send to the Office of Education, Southeastern California Conference of Seventh-day Adventists; P O Box 8050, Riverside CA 92515.

The deadline for this form is: November 1, 2010

Date: _____

1. Name of School: _____

Name of School Safety Committee Chairman: _____

Members of the School Safety Committee: _____

Frequency of planned Committee Meetings: _____

II. List corrective measures recommended to prevent repetition of the types of accidents that occurred in the previous school year. _____

List corrective measures implemented since previous report _____

III. The following areas have been inspected:

_____ Cooling/heating systems

_____ Shower/locker facilities

_____ Construction activities

_____ Traffic pattern (loading/unloading students) is planned with safety in mind

_____ Electrical system - cover plates are on all wall plugs & switches

_____ Vehicles are kept in repair and driver qualifications are renewed.

_____ Fences/gates are in good condition

_____ Walking surfaces (carpets/blacktop) are even

_____ Gym floor/equipment is in undamaged condition

_____ Lighting is adequate

_____ Industrial Arts power equipment is grounded, has guards in place and is used with adult supervision

_____ Electrical Appliances are not within arms reach of plumbing

_____ Classrooms

_____ Windows

_____ Drapes and curtains have been treated with fire retardant

_____ Playground equipment has been inspected

_____ Broken parts have been repaired

_____ Metal trash containers with lids

_____ Fire extinguishers have been serviced within 12 months

_____ Fire alarms are operational

_____ Disaster and fire escape routes are posted

_____ Disaster and emergency information is posted

_____ Regular fire and disaster drills are held

_____ Restrooms

_____ Liquid or powdered soap available at all times

_____ Plumbing fixtures are maintained

_____ Closets and storage rooms are kept neat and organized

_____ First aid supplies are adequate

_____ A first aid supply reserve is maintained for use in a disaster

IV. Safety awareness is promoted for staff and students each year _____

V. _____ Dates of Safety Committee Reports to the School Board _____

_____ The Home and School Organization has been made aware of the activities of the Safety Committee. This was done on _____ by _____
(date) (method)

Signature of the Chairperson or Secretary of the Safety Committee