

Pacific Union Conference
Certificate Renewal
 Southeastern California Conference Application for Professional Activities Credits
2013-2014 School Year

This form is to be completed,
 signed and returned by email
 or faxed to
**SECC Office of Education on
 6/5/2014**

(Please list only those activities for which you did not receive actual college credit.)

DATE _____ TEACHER _____ SCHOOL _____

DATE	PROFESSIONAL ACTIVITY	CLOCK HOURS POSSIBLE	CLOCK HOURS EARNED
June 10-27	NAD Summer Workshop	25 Clock hours per week	_____
June 24-28	EXCEED Workshop	5 Days - 50 clock hours	_____
July 16-19	DI Convention	3 Days-18/4 Days-24/3 Days 18 clock hours	_____
August 12-13	RenWeb Training-Principals & Teachers	6 clock hours 1 Day/12 clock hours 2 Days	_____
August 14	New Employee's Orientation	3 clock hours	_____
August 14	New Principals' Orientation	2 clock hours	_____
August 19	Teacher 4 Teacher Mentees' Meeting	4 clock hours	_____
September 3-5	Pacific Union College Publication Workshop	8 clock hours	_____
September 11	Big Ideas 6-8 Inservice	3 clock hours	_____
September 15	Superintendents' Council	4 clock hours	_____
September 26-28	Student Leadership Conference	6 clock hours	_____
October 7	<i>Focus on Learning</i> In-Service	5 clock hours	_____
October 8-9	K-12 Curriculum Committee	12 clock hours	_____
October 14	K-12 In-Service	6 clock hours	_____
October 16	English Language Learners In-Service	4 clock hours	_____
October 22	Counselors' Meeting	3 clock hours	_____
October 24	Teacher 4 Teacher Mentees' Meeting	6 clock hours	_____
October 27-28	Multi Grade Union In-Service - Sacramento	10 clock hours	_____
November 13	SECC K-12 Curriculum Committee	5 clock hours	_____
November 18	Educational Leadership Council	3 clock hours	_____
November 19-20	Fall Educational Council	1 Day-7/2 Days -14 clock hours	_____
December 4	Teachers' Advisory Committee	4 clock hours	_____
January 15	Visiting Team Seminar	3 clock hours	_____
January 27-28	Mathemathics Secondary Teachers' In-Service	M/T 9 hours/T only 6 hours	_____
February 3	Educational Leadership Council	4 clock hours	_____
February 4	Superintendents' Council	4 clock hours	_____
February 19	SECC Technology Committee	5 clock hours	_____
February 24-26	Pacific Union K-12 Curriculum Committee	12 clock hours	_____
March 5	Kindergarten In-Service	5 clock hours	_____
April 15-16	Spring Education Council	1 Day-7/2 Days -14 clock hours	_____
April 22	Science In-Service, Grades 5-8	5 clock hours	_____
June 10	Teacher 4 Teacher Mentees' Meeting	4 clock hours	_____
_____	ELT/EMT Meetings Meetings Attended: _____	5 clock hours each	_____
_____	Education Board/Executive Committee	2 clock hours each/3 clock hours each	_____
_____	First Aid/CPR Training	3 clock hours	_____

School Approved/Sponsored:

Professional Conferences/Meetings and Regional/National Conventions:

Professional Growth Book Certificate 2013-2014: 25 clock hours _____

I have read 5 issues of The Journal of Adventist Education published during this school year and I have read 5 books from the GC/NAD Professional Growth Books 2012 (1 book from Group B and 4 additional books from two other headings - Groups A, C, D, E, F, G).

School Evaluations (Visiting Committee members or self-study coordinators only- see revised Criteria and Guidelines for clock hours): 8 - 90 clock hours _____

Supervision of Methods/Student Teachers [up to 4 quarter hours (100 clock hours) per certificate renewal]:

Description of Education Tours: (Must have prior approval from SECC Office of Education)

 Teacher's Signature

 Administrator's Signature

 Conference Superintendent's Signature

Office of Education Use Only

Total Number of Clock Hours _____

Quarter Hours of Credit Earned _____