

Pacific Union Conference/Southeastern California Conference
Certificate Renewal - New Name

Continuing Education Units (CEUs)

2016-2017 School Year

Please do not modify form - complete only the fillable areas
Please list only those activities for which you did not receive actual college credit.

Complete, sign &
return form by
email or fax to
Office of
Education
on or before
6/12/2017

DATE _____ TEACHER _____ SCHOOL _____

DATE	PROFESSIONAL ACTIVITY	CLOCK HOURS POSSIBLE	CLOCK HOURS EARNED
June 6-24	NAD Summer Workshop	25 Clock hours per week	_____
June 7-9	DI Model Classroom Training	25 clock hours	_____
June 20-24, 2016	EXCEED Workshop	5 Days - 50 clock hours	_____
July 18-22	DI Convention - Las Vegas	3 days-18/4 days-24/5 days 30 clock hours	_____
August 16	New Employees' Orientation	3 clock hours	_____
August 16	Human Trafficking In-Service	4 clock hours	_____
August 18	Mentees' Meeting/1st Year/2nd Year	2nd Year-2 hours/1st Year-5 clock hours	_____
August 26	Superintendents' Council	6 clock hours	_____
September 6-8	Pacific Union College Publication Workshop	8 clock hours	_____
September 8	Small School's RenWeb Help Session	2 clock hours	_____
September 12-14	Adventist Risk Management Conference	15 Clock hours	_____
September 18-20	Union Multi-Grade Small Schools In-service	10 clock hours	_____
September 22-24	Student Leadership Conference	6 clock hours	_____
October 4-5	Union K-12 Curriculum Committee	10 clock hours	_____
October 3	FOL Training for Chairs and Incoming Committee Members	5 clock hours	_____
October 6	New Principals' Orientation & Mentoring	4 clock hours	_____
October 7-8	Union K-12 Curriculum Committee	10 clock hours	_____
October 12	Intro to Christianity	3 clock hours	_____
October 25	Counselors' Meeting	3 clock hours	_____
October 25	Mentees' Meeting	5 clock hours	_____
November 1	Train the Trainer Follow-Up	5 clock hours	_____
November 2	SECC K-12 Curriculum Committee	5 clock hours	_____
November 14	Educational Leadership Council	4 clock hours	_____
November 15-16	Fall Educational Council	1 Day-7/2 Days -14 clock hours	_____
December 7	Teachers' Advisory Committee	4 clock hours	_____
January 18	Visiting Team Seminar	2 hours	_____
January 30-31	Union Secondary English In-service	1 Day-8/2 Days-10 clock hours	_____
February 7	Educational Leadership Council	4 clock hours	_____
February 3	Superintendents' Council	4 clock hours	_____
February 27-28	Union Secondary Curriculum Committee	10 clock hours	_____
March 1	SECC Technology Committee	4 clock hours	_____
March 1	SECC Coding Class	1 clock hour	_____
March 9	New Principals' Orientation & Mentoring	4 clock hours	_____
April 10	Educational Leadership Council	4 clock hours	_____
April 11-12	Spring Education Council	1 Day-7/2 Days -14 clock hours	_____
April 24-25	Elementary Encounter Train the Trainer	16 clock hours	_____
May 17	Train the Trainer	3 clock hours	_____
June 13-30	NAD Summer Committee	25 Clock hours per week	_____
June 13	Mentees' Meeting 1st/2nd Year	2 clock hours	_____
June 20	New Employees' Orientation	3 clock hours	_____
June 19-23, 2017	Exceed Workshop	5 days - 50 clock hours	_____
_____	ELT/EMT Meetings Meetings Attended: _____	5 clock hours each	_____
_____	Education Board/Executive Committee	2 clock hours each/3 clock hours each	_____
_____	First Aid/CPR Training	3 clock hours	_____

School & Conference Approved/Sponsored: _____

Professional Conferences/Meetings and Regional/National Conventions:

Professional Growth Book Certificate 2016-17: (NO PARTIAL CREDIT FOR A PORTION OF REQUIRED BOOKS) 25 clock hours

I have read 5 issues of The Journal of Adventist Education published during this school year and I have read 5 books from the GC/NAD Professional Growth Books 2016 (1 book from Group B and 4 additional books from two other headings - Groups A, C, D, E, F, G).

School Evaluations (Visiting Committee members or self-study coordinators only-see revised Criteria and Guidelines for clock hours): 10 - 90 clock hours

Supervision of Methods/Student Teachers [up to 4 quarter hours (100 clock hours) per certificate renewal]:

Description of Education Tours/Mission Trips: (Must have prior approval from SECC-cannot be a chaperone or go with a student group)

Teacher's Signature _____ SECC Conference Superintendent's Signature _____

Principal's Signature _____

SECC Office of Education Use Only	
Total Number of Clock Hours	_____
Quarter Hours of Credit Earned	_____