

Pacific Union Conference/Southeastern California Conference
Certificate Renewal - New Name

Continuing Education Units (CEUs)

2017-2018 School Year

*Please do not modify form - complete only the fillable areas
Please list only those activities for which you did not receive actual college credit.*

**Complete, sign &
return form by
email or fax to
Office of
Education
on or before
6/15/2018**

DATE	TEACHER	SCHOOL	CLOCK HOURS POSSIBLE	CLOCK HOURS EARNED
June 13-30	NAD Summer Workshop		25 Clock hours per week	
June 19-23, 2017	EXCEED Workshop		5 Days - 50 clock hours	
July 10-14	DI Convention - Las Vegas	3 days-18/4 days-24/5 days	30 clock hours	
July 27	Superintendents' Council		6 clock hours	
August 7-9	Principals/VPs/ & ECEC Directors' Spiritual Retreat		3 clock hours	
August 15	New Employees' Orientation		3 clock hours	
August 16	Train the Trainer-Zoom		2 clock hours	
August 17	Mentees' Meeting/1st Year/2nd Year	2nd Year-2 hours/1st Year-3	clock hours	
September 5-7	Pacific Union College Publication Workshop		8 clock hours	
September 17-18	Union Multi-Grade Small Schools In-service		10 clock hours	
September 20	TK In-service		4 clock hours	
September 21-23	Student Leadership Conference		6 clock hours	
October 8-9	ECEC Directors' Workshop-Ontario, CA		8 clock hours	
October 9	Registrars's In-service		5 clock hours	
October 10	RenWeb Training		2 clock hours	
October 10	FOL Training for Chairs and Incoming Committee Members		5 clock hours	
October 11-12	Union K-12 Curriculum Committee		10 clock hours	
October 16	ECEC-12 Health & Fitness Day - Drayson Center		4 clock hours	
October 18	New Principals' Orientation & Mentoring		4 clock hours	
October 24	Counselors' Meeting		3 clock hours	
October 24	Mentees' Meeting		5 clock hours	
November 13	Educational Leadership Council		4 clock hours	
November 14-15	Fall Educational Council	1 Day-7/2 Days	-14 clock hours	
December 6	Teachers' Advisory Committee		4 clock hours	
January 29-30	Science Teacher In-service	1 Day-8/2 Days	-10 clock hours	
February 7	Visiting Team Seminar		2 clock hours	
February 26	K-12 Curriculum Committee		6 clock hours	
March 15	New Principals' Orientation & Mentoring		4 clock hours	
April 25	SECC Technology Committee		4 clock hours	
April 30-May 3	Elementary Encounter Training (Riverside/San Diego)		16.5 clock hours	
June 18-22	NAD Summer Committee		25 Clock hours per week	
June 12	Mentees' Meeting 1st/2nd Year		2 clock hours	
June 19	New Employees' Orientation		3 clock hours	
July 9-13	DI Convention - Las Vegas	3 days-18/4 days-24/5 days	-30 clock hours	
August 6-9	NAD Teachers' Convention		20 clock hours	
	ELT/EMT Meetings	Meetings Attended:	5 clock hours each	
	Education Board/Executive Committee		2 clock hours each/3 clock hours each	
	First Aid/CPR Training		3 clock hours	

School & Conference Approved/Sponsored: _____

Professional Conferences/Meetings and Regional/National Conventions:

Professional Growth Book Certificate 2017-18: (NO PARTIAL CREDIT FOR A PORTION OF REQUIRED BOOKS) 25 clock hours

I have read 5 issues of The Journal of Adventist Education published during this school year and I have read 5 books from the GC/NAD Professional Growth Books 2016 (1 book from Group B and 4 additional books from two other headings - Groups A, C, D, E, F, G).

School Evaluations (Visiting Committee members or self-study coordinators only-see revised Criteria and Guidelines for clock hours):

10 - 90 clock hours

Supervision of Methods/Student Teachers [up to 4 quarter hours (100 clock hours) per certificate renewal]:

Description of Education Tours/Mission Trips: (Must have prior approval from SECC-cannot be a chaperone or go with a student group)

Teacher's Signature _____

SECC Conference Superintendent's Signature _____

Principal's Signature _____

**1 CEU = 10 clock hours
2 CEUs = 20 clock hours = 1 qtr hour of non-academic CEUs**

SECC Office of Education Use Only

Total Number of Clock Hours _____
Quarter Hours of Credit Earned _____