

Pacific Union Conference/Southeastern California Conference
 Certificate Renewal
 Continuing Education Units (CEUs)
2023-24 School Year
(complete only the shaded areas)

Complete, sign, date & send via email to:
teri.vasquez@seccsda.org
Office of Education
on or before
JUNE 7, 2024

Please complete only the shaded areas, and list only those activities for which you did not receive actual college credit.

DATE	TEACHER	SCHOOL	CLOCK HOURS POSSIBLE	CLOCK HOURS EARNED
June 8	Standards-Based Learning (SBL)		3 clock hours	
June 19-23	Exseed Educators Conference - 2023		60 clock hours	
July 20-24	Superintendents' Council		8 clock hours	
July 31	NAD Commission on Accreditation		4 clock hours	
August 1-2	FACTS Training		2 clock hours each day	
August 3-5	Superintendents' Council Retreat - Flagstaff, AZ		8 clock hours	
August 7-10	NAD Educators' Convention, Pheonix, AZ		20 clock hours	
August 16	New Teacher Orientation		3 clock hours	
August 16	Standards-Based Learning (SBL)		2.5 clock hours	
August 17	New Principal & VP Training		3 clock hours	
August 17	Mentees' Meeting/1st year		3 clock hours	
August 17	Mentees' Meeting/2nd year		2 clock hours	
August 31	SECC Multi-Grade Training (1st Semester)		2 clock hours	
September 10-12	Pacific Union College Publication Workshop		12 clock hours	
September 11	Small Schools' Admin. Mentorship (virtual)		1 clock hour	
September 28-30	Student Leadership Conference		6 clock hours	
October 9	Registrar In-Service		4 clock hours	
October 9	SECC ECE-12 Inservice		5 clock hours	
October 10	FOL Workshop		5 clock hours	
October 11-12	Curriculum Advisory (Union Assoc Supts)		5 clock hours	
October 16	SPED Training		1.5 clock hours	
October 18	Mentor/Mentee		6 clock hours	
November 6	Educational Leadership Council		4 clock hours	
November 7-8	ECE Directors' Workshop		5 clock hours each day	
November 7-8	Fall Education Council		1 day 7 / 2 days 14 clock hours	
November 13	Small Schools' Admin. Mentorship (virtual)		1 clock hour	
December 4-6	NAD PK-12 Curriculum Committee & Education Advisory Council		1 day 7 / 2 days 14 clock hours	
January 16	Instructional Coach Meeting		4 clock hours	
January 22	Small Schools Administrator's Mentorship		1 clock hour	
January 22-23	PUC Secondary Subject-Area In-Service - English		9 clock hours	
January 29-31	High Reliability School Summit, San Antonio, TX		21 clock hours	
February 6	Educational Leadership Council		6 clock hours	

Continuing Education Units (CEUs)

Please complete only the shaded areas.

February 7	Superintendents' Council		3 clock hours	
February 8	SECC Multigrade Training- 2nd Semester		5 clock hours	
February 21	Higher Ed/Subject-Area In-Service - Math-Southern Union Region		5 clock hours	
February 26-27	Union Curriculum Advisory - Riverside		1 day 7 / 2 days 3 clock hours	
March 6	Secondary Subject-Area In-Service-History/Social Studies		5 clock hours	
March 11	SPED Training		1.5 clock hours	
April 8	Instructional Coach meeting - in person		4 clock hours	
April 15	Educational Leadership Council		6 clock hours	
April 16-18	Spring Ed Council		14 clock hours	
April 22	Small Schools' Admin. Mentorship (virtual)		1 clock hour	
April 29	ECE-12 In-Service		4 clock hours	
June 4	Small Schools' FACTS Training (virtual)		2 clock hours	
June 5	Mentees' Meeting (1st year/2nd year)		3 clock hours	
	ELT (All Principals)	Nov 29	3 clock hours	
		Mar 6	3 clock hours	
				TOTAL ELT CLOCK HOURS
	EMT (All Principals/VPs/Business Managers)	Sep 20	7 clock hours	
		May 8	7 clock hours	
				TOTAL EMT CLOCK HOURS
	Education Board	Aug 28	2 clock hours	
		Oct 23	2 clock hours	
		Mar 4	2 clock hours	
		April 30	2 clock hours	
		June 10	2 clock hours	
				TOTAL ED BOARD CLOCK HOURS
	Executive Committee	Aug 14	3 clock hours	
		Sep 28	3 clock hours	
		Nov 2	3 clock hours	
		Dec 7	3 clock hours	
		Jan 25	3 clock hours	
		Feb 22	3 clock hours	
		Mar 28	3 clock hours	
		April 25	3 clock hours	
		May 23	3 clock hours	
		Jun 27	3 clock hours	
				TOTAL EXEC. COM. CLOCK HOURS

Presenters for SECC Workshops: 3 clock hours

School & Conference Approved/Sponsored:

Continuing Education Units (CEUs)
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Professional Conferences/Meetings and Regional/National Conventions:

NAD Professional Growth Book Certificate 2023-24: **(NO PARTIAL CREDIT WILL BE GIVEN)**

30 clock hours

I have read 4 issues of *The Journal of Adventist Education* published during this school year and I have read 5 books from the GC/NAD Professional Growth Books 2023-24 (1 book from Group B and 4 additional books from two other headings - Groups A, C, D, E, F, G,H).

School Evaluations (*Visiting Committee members or self-study coordinators only-see revised Criteria and Guidelines for clock hours*):

10 - 90 clock hours

Supervision of Methods/Student Teachers [*up to 4 quarter hours (100 clock hours) per certificate renewal*]:

Description of Education Tours/Mission Trips: **(Must have prior approval from SECC-cannot be a chaperone or go with a student group)**

Teacher's Signature

SECC Superintendent's Signature

SECC Office of Education Use Only

Total Number of Clock Hours

Quarter Hours of Credit Earned

10 clock hours = 1 CEU

20 clock hours = 2 CEUs

Principal's Signature