

Pacific Union Conference/Southeastern California Conference
 Certificate Renewal
 Continuing Education Units (CEUs)
2025-26 School Year
(complete only the shaded areas)

Complete, sign, date & send via email to:
teri.vasquez@seccsda.org
Office of Education
on or before
JUNE 12, 2026

Please complete only the shaded areas. List only those activities for which you did not receive actual college credit.

DATE	TEACHER	SCHOOL	CLOCK HOURS POSSIBLE	CLOCK HOURS EARNED
June 16-20	Exseed Educators Conference - 2024		60 clock hours	
June 16-27	NAD Summer Curriculum Committee - 2025		1 wk-32 clock hours / 2 wks-68 clock hours	
August 1	FACTS Training (optional)		2 clock hours	
August 4-6	Principal Spiritual Retreat - Palm Desert, CA		8 clock hours	
August 13	New Teacher Orientation		3 clock hours	
August 13	New Administrator Orientation		3 clock hours	
August 28	SECC Multi-grade Training - 1st Semester		2 clock hours	
September 21-22	Multi-grade Workshop for 5-8/1-8 Teachers		10 clock hours	
September 25-27	Student Leadership Conference		6 clock hours	
September 29	SPED Training		1.5 clock hours	
October 1-3	High Reliability School Summit, Riverside, CA		21 clock hours	
October 6	Registrar's In-Service - Union Office		4 clock hours	
October 7	FOL Workshop		5 clock hours	
October 8-9	Curriculum Advisory		9 clock hours	
October 13	Standards-Based Learning (LLA, LSA, MGA & RAA), Riverside, CA		3 clock hours	
October 15	Small Schools Administrator's Mentorship		1 clock hour	
October 20	Standards-Based Learning (CMS, EAA OA & SDA), Escondido, CA		3 clock hours	
October 27	Standards-Based Learning (Small Schools), Murrieta, CA		3 clock hours	
November 10	Educational Leadership Council		4 clock hours	
November 11-12	ECE Directors' Workshop - Ontario, CA		5 clock hours each day	
November 11-13	Fall Education Council		1 day 7 / 2 days 14 clock hours	
January 15	Small Schools Administrator's Mentorship		1 clock hour	
January 26-27	PUC Secondary Subject-Area In-Service - Social Studies		7 clock hours	
February 3	Educational Leadership Council		6 clock hours	
February 6	SECC Multigrade Training- 2nd Semester		2 clock hours	
February 5	Higher Ed/Subject-Area In-Service - PE/Health, Angwin, CA		5 clock hours	
February 9-12	ASDASA (Administrator)- The Woodlands, TX		18 clock hours	
February 17	Higher Ed/Subject-Area In-Service - PE/Health, Riverside, CA		5 clock hours	
February 18	Small Schools Administrator's Mentorship		1 clock hour	
February 23-24	Union Curriculum Advisory - Riverside		1 day 6 / 2 days 9 clock hours	
March 9	SPED Training		1.75 clock hours	
April 7	Small School Administrator's Mentorship		1 clock hour	

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April 13	Educational Leadership Council - Milpitas, CA		6 clock hours	
April 14-16	Spring Ed Council - Sacramento, CA		14 clock hours	
April 21	Standards-Based Learning (CMS, EAA OA, SDA, Sm.Schs.), Escondido		3 clock hours	
April 27	Standards-Based Learning (LLA, LSA, MGA & RAA), Riverside, CA		3 clock hours	
May 12	Physical Education & Athletic Director's In-Service, Loma Linda, CA		3 clock hours	
June 10	Small School Administrator's Mentorship		1 clock hour	
	ELT (All Principals)	Nov 19	3 clock hours	
		Mar 4	3 clock hours	
				ELT CLOCK HOURS
	EMT (All Principals/VPs/Business Managers)	Sep 17	7 clock hours	
		May 13	7 clock hours	
				EMT CLOCK HOURS
	Education Board	Sep 2	2 clock hours	
		Oct 27	2 clock hours	
		Mar 2	2 clock hours	
		May 4	2 clock hours	
		June 15	2 clock hours	
				ED BOARD CLOCK HOURS
	Executive Committee	Aug 28	3 clock hours	
		Sep 25	3 clock hours	
		Oct 23	3 clock hours	
		Dec 4	3 clock hours	
		Jan 22	3 clock hours	
		Feb 26	3 clock hours	
		April 23	3 clock hours	
		May 28	3 clock hours	
		Jun 25	3 clock hours	
				EXECUTIVE COMMITTEE CLOCK HOURS

Presenters for SECC Workshops: [Shaded Area] **3 clock hours**

School & Conference Approved/Sponsored: [Shaded Area]

Professional Conferences/Meetings and Regional/National Conventions: [Shaded Area]

NAD Professional Growth Book Certificate 2025-26: (NO PARTIAL CREDIT WILL BE GIVEN) **30 clock hours**

I have read 4 issues of The Journal of Adventist Education published during this school year and I have read 5 books from the GC/NAD Professional Growth Books 2025-26 (1 book from Group B and 4 additional books from two other headings - Groups A, C, D, E, F, G,H).

School Evaluations (Visiting Committee members or self-study coordinators only-see revised Criteria and Guidelines for clock hours) :

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	10 - 90 clock hours	
Supervision of Methods/Student Teachers [up to 4 quarter hours (100 clock hours) per certificate renewal] :		
Description of Education Tours/Mission Trips: <i>(Must have prior approval from SECC-cannot be a chaperone or go with a student group)</i>		

Teacher's Signature
Principal's Signature

_____ SECC Superintendent's Signature
10 clock hours = 1 CEU
20 clock hours = 2 CEUs

SECC Office of Education Use Only	
Total Number of Clock Hours	_____
Quarter Hours of Credit Earned	_____