## **CURRENT SECC JOB OPPORTUNITIES**

April 30, 2025

Southeastern California Conference is a religiously qualified Equal Opportunity Employer, with the right to prefer Seventh-day Adventists in hiring. It is our policy to recruit and promote all jobs based on merit, qualifications, competence, attitude, and spiritual commitment. No aspect of employment shall be influenced by race, color, national origin, sex, age, or handicap.

## Churches

Employment Applications may be downloaded from Employment Application - writable.pdf (seccadventist.org)

#### LOMA LINDA UNIVERSITY CHURCH

Children's Choir Conductor. Part-time. The Loma Linda University Church is seeking an experienced choir conductor who will direct both Cherub (K-3rd grade) and Junior (4th-8th grade) choirs. In addition to being a strong musician, the candidate should demonstrate excellent interpersonal skills, a spirit of teamwork, and a desire to collaborate with the pastoral team to provide meaningful worship experiences for the congregation. In addition to engaging with the children, the individual in this role will also interact and communicate with the parents, the music ministry personnel and the pastoral staff. Candidate must be an attending member in good standing at Loma Linda University Church. To apply, please submit your application and resume to aperera@lluc.org.

Hourly rate: \$21 per hour -\$30 per hour depending on years of experience and degree.

Sanctuary Brass Conductor. Part-time. Loma Linda University Church is seeking an experienced brass ensemble conductor to lead the Sanctuary Brass. The candidate will direct the Sanctuary Brass during worship services and concerts. In addition to strong conducting skills, the candidate should demonstrate excellent interpersonal skills, a spirit of teamwork, and a commitment to fostering a collaborative and nurturing musical environment with the Sanctuary Brass, the music ministry personnel, and the pastoral staff. Candidate must be an attending member in good standing at Loma Linda University Church. To apply, please submit your application and resume to aperera@lluc.org.

Hourly rate: \$21 per hour -\$30 per hour depending on years of experience and degree

Sanctuary Choir Conductor. Part-time. Loma Linda University Church is seeking an experienced choir conductor to lead the Sanctuary Choir. The ideal candidate will direct the choir and, when appropriate, the Sanctuary Orchestra during worship services and concerts. Beyond strong conducting abilities, the candidate should exhibit excellent interpersonal skills, a collaborative spirit, and a dedication to fostering a supportive and engaging musical environment. They will work closely with the choir, music ministry personnel, and pastoral staff to uphold the church's mission and vision. Master's degree in music with extensive experience in conducting adult choirs in academic or church settings is required. The candidate must be an attending member in good standing at Loma Linda University Church. To apply, please submit your application and resume to aperera@lluc.org.

Hourly rate: \$21 per hour -\$30 per hour depending on years of experience and degree

#### **SOUTH BAY SDA CHURCH**

Children's Ministry Coordinator. Part-Time. The South Bay SDA Church is seeking a passionate and organized Children's Ministry Coordinator to lead and grow our ministry to children and families. Key responsibilities include planning, coordinating, and overseeing weekly children's ministry programs (e.g., Sabbath School, midweek gatherings, special events). Preferred background in education, child development, or ministry leadership. If interested, please send your resume and application to Pastor Raymond Sasa at <a href="mailto:Raymond.sasa@seccsda.org">Raymond.sasa@seccsda.org</a>.

Remuneration: \$23.45 per hour - \$29.30 per hour

## Children's Centers

For all <u>school</u> positions, please complete and send the Education Application to the contact listed in the job posting.

Education Application: Certificated Application fillable 9-17-19.pdf (seccadventist.org)

#### AZURE HILLS CHILDREN'S CENTER

**Preschool Teacher. Part-Time.** Candidates must have an understanding of child development and must be able to work cooperatively with others. Requirements include a minimum of 12 core units in Early Childhood Education and prior preschool teaching experience. A degree in ECE is highly preferred. Please send resume to <a href="mailto:director@azurehillspreschool.org">director@azurehillspreschool.org</a>

Remuneration: \$16-\$25 per hour depending on years of experience

#### LA SIERRA ACADEMY CHILDREN'S CENTER

**Preschool Teacher. Part-Time.** Candidates must have an understanding of child development and must be able to work cooperatively with others. Requirements include a minimum of 12 core units in Early Childhood Education. Prior preschool teaching experience, an AA or BA in ECE is highly preferred. Please send resume to glopez@lsak12.com.

**Remuneration**: \$16-\$25 per hour depending on years of experience

#### LOMA LINDA ACADEMY CHILDREN'S CENTER

**Preschool Teacher. On-Call.** Loma Linda Academy Children's Center is qualified candidate who can promote children's socio-emotional development and spiritual and mental health and prepare them for school readiness. A preschool teacher must have great love and patience for children and understand the science behind the "play to learn" curriculum. The ideal teacher will be able to anticipate a child's needs and be a self-starter. Applicants must have a minimum of 12 core early childhood units. If interested, please submit letter of interest, resume, and completed SECC Employment Application to Mariana Mitroi, Children's Center Director, at mmitroi@lla.org **Hourly rate**: \$16.78 per hour - \$21.14 per hour

#### MESA GRANDE ACADEMY CHILDREN'S CENTER

Assistant Director. Full-time. Mesa Grande Academy Children's Center is looking for a full-time, fully qualified teacher who can also serve as the assistant director. We are looking for a candidate who loves working with children and their families, is passionate about early childhood education, and has exceptional leadership qualities. Candidates must have an understanding of child development, licensing, Title 22, and must be able to work cooperatively with others in a leadership position. Requirements include a minimum of two years working in an ECE center and an AA or BA in ECE.

Please send your application and resume to gloria.luna@mgak-12.org.

Hourly rate: \$25 per hour -\$27 per hour

**Preschool Teacher. Part-Time.** Mesa Grande Academy Children's Center is looking for a part-time, fully qualified teacher who loves working with children and their families. Candidates must have an understanding of child development and must be able to work cooperatively with others. Requirements include a minimum of 12 core units in Early Childhood Education. Prior preschool teaching experience, an AA or BA in ECE is highly preferred. Please send your resume to <a href="mailto:gloria.luna@mgak-12.org">gloria.luna@mgak-12.org</a>.

**Hourly rate:** \$16-\$25 per hour depending on years of experience and units/degree.

# EDUCATION DEPARTMENT 2024-2025 School Year

For all <u>school</u> positions, please complete and send the Education Application to the contact listed in the job posting.

Education Application: Certificated Application fillable 9-17-19.pdf (seccadventist.org)

#### LA SIERRA ACADEMY

**Teacher's Aide/Supervision. Part-Time**. La Sierra Academy is seeking candidates with flexible schedules who are willing to fill in for any of our teacher's aides, drop-off/pick-up supervision, and recess supervisors. We are looking for a team player to join our staff who shares a desire to work in our ministry with young people. Please send resumes to Mrs. Karsten at <a href="wkarsten@lsak12.com">wkarsten@lsak12.com</a>

Hourly rate: \$16.00 per hour

#### **LOMA LINDA ACADEMY**

**Accountant. Full Time**. The ideal candidate must have general knowledge and understanding of accounting procedures. Prefer 2+ years of accounting-related experience or an equivalent combination of education and training. Must have experience with Excel and Word. Main responsibilities will include billing and collections, month-end reconciliations, and data entry for the Advancement Department. For information, please contact Claudia Hernandez, Assistant Business Administrator, at (909) 796-0161 x 3351 or by email at <a href="mailto:chernandez@lla.org">chernandez@lla.org</a>. Hourly Rate: \$25.84 per hour - \$30.54 per hour

**Maintenance Technician. Hourly Full-time**. The Loma Linda Academy Plant Services Department is looking for a maintenance technician with 1-2 years of related experience in maintenance or grounds operations. A high school diploma is required. This person will be responsible for general maintenance of school facilities and grounds. For information, please contact Gerson Gutierrez, Plant Services Director, at (909) 796-0161 x 3700 or by email at ggutierrez@lla.org.

Hourly rate: \$19.80 - \$26.51 per hour

#### MESA GRANDE ACADEMY

**Day Care Supervisor. Part-time.** Mesa Grande Academy is seeking a part-time afternoon recess and after school supervisor. Work hours are from 1:00 – 6:00 pm (M-Th) and 12:30 – 4:00 pm (Fri). The ideal candidate will provide both structured and unstructured activities for students, be patient, punctual, observant and safety minded. Must have appropriate discipline processes and be comfortable administering them. For further information or to arrange for an interview, please contact Alfred Riddle at (909) 795-1112 x101 or email your resume to <a href="mailto:Alfred.riddle@mgak-12.org">Alfred.riddle@mgak-12.org</a>. **Hourly rate:** \$18.00 per hour

## **EDUCATION DEPARTMENT**

### 2025-2026 School Year

#### **CALEXICO MISSION SCHOOL**

7th & 8th Grade Multiple Subject Teacher. Full-time. - seeking for a dedicated SDA Middle School Teacher to design and deliver engaging lessons in English, Math, Science, Social Studies and Art. The ideal candidate should hold a bachelor's degree, NAD Certification with endorsement in Elementary Education, and have proven classroom experience. They must be energetic, creative, and skilled at building positive relationships with students, parents, and colleagues while catering to individual learning needs and ensuring academic standards are met. Additionally, applicants must have the legal right to work in the U.S. and demonstrate a commitment to fostering a positive and inclusive learning environment. To apply, please submit your resume, SECC Certificated Application, and spiritual commitment to Theresa Alvarez-Diaz, Principal. tdiaz@calexicomissionschool.org

Remuneration: \$55,380-\$78,416 depending on years of experience and NAD Certification

#### **DESERT ADVENTIST SCHOOL**

Multi-grade Teacher. Full-time. Desert Adventist School is seeking a passionate and dynamic Upper Grades Multi-Grade Teacher to join our team for the 2025–2026 school year. We are looking for an educator dedicated to academic excellence, Christ-centered teaching, and nurturing the spiritual, emotional, and intellectual growth of every student. Desert Adventist School, located in Palm Desert, CA, provides a welcoming, family-like environment with support from a dedicated church community. Interested candidates may send their résumé SECC Certificated application and Spiritual Commitment to Oscar Olivarria, Associate Superintendent of Schools. Email: oscar.olivarria@seccsda.org Phone: (951) 509-2310

Remuneration: \$55,380-\$78,416 depending on years of experience and NAD Certification

#### **ESCONDIDO ADVENTIST ACADEMY**

High School English Teacher. Part-time. Escondido Adventist Academy is seeking a caring, collaborative and experienced High School English teacher who is knowledgeable, organized and passionate about student achievement and success. Experience in the areas of Yearbook Editor, Computer Sciences, and/or Language would be a plus. The candidate should be prepared to uphold our mission, "to provide a safe and enriching learning environment where the whole student is nurtured and developed." An SDA teaching certificate with an endorsement in English is preferred. To apply, please submit your resume with your contact information, SECC Certificated Application, and Spiritual Commitment to our Principal Darena Shetler at dshetler@eaaschool.org.

Remuneration: \$31,395 - \$44,436 annual salary depending on years of experience and NAD Certification

#### LA SIERRA ACADEMY

**Principal Full-time.** La Sierra Academy seeks a dedicated Principal to lead our TK-12 school with vision, integrity, and a commitment to Christian education. The ideal candidate will foster a Christ-centered culture, drive academic excellence through innovative leadership, and build strong relationships with students, parents, and staff. This role offers the opportunity to lead with purpose, shaping both the academic and spiritual growth of our school community.

Key Qualifications:

- Proven leadership experience in both elementary and secondary education
- Strong organizational, fiscal management, and marketing skills
- Effective communicator who builds positive relationships with students, parents, and staff
- Skilled in instructional supervision, discipline management, and accreditation processes
- Visionary leader with a passion for student success and spiritual growth
- Holds or is willing to obtain a current NAD Administrator Certificate

Interested candidates should submit resume, completed SECC application, and Spiritual Commitment to Oscar Olivarria, Associate Superintendent at <a href="mailto:oscar.olivarria@seccsda.org">oscar.olivarria@seccsda.org</a> | Tel: (951)509-2314 | Fax: (951)509-2392 Salary: \$58,266-\$82,550 depending on years of experience and NAD Certification

#### **LOMA LINDA ACADEMY**

Chemistry Teacher – Grades 9-12. Full-time. Seeking an experienced Chemistry teacher who is a dedicated, innovative, and collaborative professional with strong communication skills, capable of developing successful relationships with students, staff, and the community. The ideal candidate will provide standards-based science instruction to high school students in a classroom and laboratory setting. In addition to excellent teaching skills, the ideal candidate will demonstrate a commitment to contributing and participating in a thriving and active campus life, and a personal lifestyle in keeping with SDA principles. Applicants must have at least a bachelor's degree and an NAD Teacher Certification. To apply, please submit your resume, SECC Certificated Application, and spiritual commitment to Robin Banks, High School Principal, at rbanks@lla.org.

Salary: \$55,380-\$78,416 annually depending on years of experience and NAD Certification.

**Elementary School Teacher. Full-time.** Loma Linda Academy is seeking a caring, creative, energetic, and collaborative individual. Interested individuals should be knowledgeable about the best practices for primary grades and standards-based instruction. In addition, the ideal candidate will demonstrate a commitment to nurturing elementary students spiritually, academically, and socially and a personal lifestyle in keeping with SDA principles. Applicants must have at least a bachelor's degree and NAD teacher's certification with an endorsement in elementary education. To apply, please submit your resume, SECC Certificated Application, and spiritual commitment to Blanca Calixto, Elementary School Principal, at <a href="mailto:bcalixto@lla.org">bcalixto@lla.org</a>

Salary: \$55,380-\$78,416 annually depending on years of experience and NAD Certification.

Elementary Vice Principal for Student and Spiritual Life. Full-time. 12-Month. Loma Linda Academy is seeking a student-centered, organized, and collaborative individual to serve as Vice Principal for Student and Spiritual Life. The candidate should demonstrate a commitment to nurturing a safe and supportive environment where students grow socially, emotionally, and spiritually. This position oversees student behavior and attendance policies, supports student wellness and engagement, mentors student leaders, and helps coordinate student activities and campus events. In collaboration with the principal, this individual also leads out in the planning of chapels, spiritual programs, and outreach opportunities that contribute to the overall spiritual rhythm of student life. Applicants must have at least a bachelor's degree and SDA teacher certification. A minimum of 5 years of teaching experience is required, with leadership or administrative experience strongly preferred. A master's degree in administration or educational leadership is preferred. To apply, please submit your resume, SECC Certificated Application, and Spiritual Commitment to Blanca Calixto, Principal, at bcalixto@lla.org.

Remuneration: \$58,266-\$82,550 depending on years of experience and NAD Certification

Girls Physical Education/Health Teacher – Grades 9-12. Full time. Seeking an experienced Female Physical Education and Health teacher who is a dedicated, collaborative professional with strong communication skills who can develop successful relationships with students, staff, and our community. The ideal candidate will provide Physical Education instruction to high school students in a gym or field setting, supervise the girls' locker room, and teach health classes in a classroom setting. This role is currently planned to teach 3 PE and 3 Health classes. Applicants must have at least a bachelor's degree and an NAD Teacher Certification. To apply, please submit your resume, SECC Certificated Application, and spiritual commitment to Robin Banks, High School Principal at rbanks@lla.org.

Salary: \$55,380-\$78,416 annually depending on years of experience and NAD Certification.

Jr. High Bible Teacher. Full-time. Loma Linda Academy is seeking an experienced individual to teach Junior High Bible. This teacher would work closely with the LLA Chaplain to support the spiritual life of Junior High and to provide regular service opportunities for Junior High students. The teacher would also teach one multimedia class. Content for this class would include topics such as teaching students video production and how to operate the audio-visual system used for chapels and assemblies. In addition to excellent teaching skills, the ideal candidate will demonstrate a commitment to nurturing junior high students spiritually, academically, and socially. Applicants must have at least a bachelor's degree and NAD teacher's certification. To apply, please submit your resume, SECC Certificated Application, and spiritual commitment to Amy Sovory, Junior High School Principal, at asovory@lla.org.

Salary: \$55,380-\$78,416 annually depending on years of experience and NAD Certification.

Jr. High Math/Bible Teacher. Full-time. Loma Linda Academy is seeking an experienced individual to teach Junior High Math and Bible. In addition to excellent teaching skills, the ideal candidate will demonstrate a commitment to nurturing junior high students spiritually, academically, and socially, and a personal lifestyle in keeping with SDA principles. Applicants must have at least a bachelor's degree and NAD teacher's certification. To apply, please submit your resume, SECC Certificated Application, and spiritual commitment to Amy Sovory, Junior High School Principal, at <a href="mailto:asovory@lla.org">asovory@lla.org</a>.

Salary: \$55,380-\$78,416 annually depending on years of experience and NAD Certification.

School Nurse. TK-12. Full-time. Loma Linda Academy is seeking a qualified candidate to work as a team with the TK-12 faculty and staff. The school nurse is responsible for overseeing the health office and promoting the well-being of students at Loma Linda Academy. They will provide personalized care to students from diverse backgrounds, addressing their individual health needs and concerns. Responsibilities will include delivering basic first-aid to students, administering prescribed medications, maintaining accurate health records and ensuring compliance with state and local health regulations. The candidate should be a licensed registered nurse or licensed vocational nurse in the state of California. Interested candidates, please send resume and SECC application for classified employees to Sarah Bibb, Executive Coordinator for the Head of Schools Office, at <a href="mailto:sbibb@cla.org">sbibb@cla.org</a>

Hourly rate: \$28.53 per hour - \$33.22 per hour

**Spanish Teacher - Grades 9-12. Full time**. Seeking a Spanish teacher who is committed to delivering rigorous and engaging standards-based instruction and is willing to be an active participant in professional learning communities. In addition to excellent teaching skills, the ideal candidate will demonstrate a commitment to contributing and participating in a thriving and active campus life, and a desire to work with teenagers. Applicants must have at least a bachelor's degree, NAD Teacher Certification, and secondary endorsement in Spanish. If interested, please submit letter of interest, resume, SECC Certificated Application, and Spiritual Commitment to Robin Banks, High School Principal, at <a href="mailto:rbanks@lla.org">rbanks@lla.org</a>

Remuneration: \$55,380-\$78,416 depending on years of experience and NAD Certification.

Strings Teacher – Elementary and Junior High. Part-time. Seeking an experienced strings teacher to teach Elementary and Jr. High strings and lead out in planning and presenting performances. The ideal candidate will demonstrate a commitment to contributing and participating in a thriving and active campus life and a personal lifestyle in keeping with SDA principles. Applicants must have at least a bachelor's degree in education, music, or related field. Endorsement in music preferred. Interested individuals should submit letter of interest, resume, SECC Certificated Application and Spiritual Commitment to Amy Sovory, Junior High School Principal at asovory@lla.org. Salary: 72% - 102% (\$53,742-\$76,154) depending on years of experience and NAD Certification.

#### **MESA GRANDE ACADEMY**

**Art Teacher – Part-time (FTE: 40% - 50%).** Mesa Grande Academy is seeking a part-time art teacher beginning with the 2025-2026 school year. The teaching duties include:

- Art 1 Intro to Intermediate Art 4 classes/wk
- Art 2 Intermediate to Advanced Art 4 classes/wk
- K 8 Art 1 class each grade per week

We are looking for enthusiastic candidates who are skilled in facilitating creative lessons for elementary through high school students. Candidates must be able to encourage and motivate students in positive ways as they help students learn to think well and pursue excellence in art! Mesa Grande Academy is a family-oriented school with a tradition of strong academics in a supportive environment. For further information or to arrange for an interview, please contact Alfred Riddle at (909) 795-1112 x101 or email your resume, SECC Certificated Application and Spiritual Commitment to <a href="mailto:alfred.riddle@mgak-12.org">alfred.riddle@mgak-12.org</a>.

Salary range: \$19,642 - \$39,215 annually depending on years of experience and NAD Certification.

Music Teacher & Coordinator. Full-Time. Mesa Grande Academy is seeking a music instructor and coordinator to lead and inspire the students in our TK-12<sup>th</sup> grade music program beginning in the 2025-2026 school year. We have the privilege of having a strong music program that includes choral and hand bell instruction and performance. Candidates for this position must hold current music teaching credentials. The ability to play piano and/or other musical instruments is strongly desired. Knowledge of music theory, music history, and musical performance is a prerequisite. Duties would include choral and hand bell music instruction for grades TK-12, and leadership of our music program, working closely with our band instructor. If you are interested in exploring this opportunity, please submit your resume or curriculum vitae summary, SECC Certificated Application, and spiritual commitment to the principal, Mr. Alfred Riddle, at email address: <a href="mailto:alfred.riddle@mgak-12.org">alfred.riddle@mgak-12.org</a>. Contact by telephone may be made at (909) 855-5193 (cell) or (909) 795-1112 (office).

Remuneration: \$55,380-\$78,416 depending on years of experience and NAD Certification

#### MURRIETA SPRINGS ADVENTIST CHRISTIAN SCHOOL

**Teacher Aid. Part-Time.** Seeking a dedicated and compassionate Teacher Assistant to join the elementary school team. This part-time role is perfect for an individual passionate about working with children and supporting teachers in creating an engaging, nurturing, in an inclusive learning environment. Key Responsibilities: Assist classroom teachers with daily activities and instructional tasks; provide individualized or small group support to students; foster a positive, Christ-centered classroom environment; help maintain a clean, organized, and safe learning space. Interested individuals should submit an employment application along with a resume to jpalitang@msaca.net. **Hourly Wage:** \$20 per hour

#### **REDLANDS ADVENTIST ACADEMY**

**Band Teacher. Part-time.** Searching for a part-time Band Instructor for the beginning of the 2025-2026 school year to direct High School Concert Band (2 days a week), High School Jazz Band (2 days a week), 7th/8th grade Band (2 days a week), 6th grade Band (2 days a week) and 5th grade Band (2 days a week). All M-TH. Duties include church visits, seasonal concerts at school, music tours and attending conference music festivals. Also, maintaining and overseeing school instruments, fostering the development of elementary students' musical talents and encouraging a love for music. Above all, applicants should have a love and desire to teach young people to use their gifts to praise God. Also, applicants must be members of the SDA church. To apply, please submit your resume, SECC Certificated Application, and spiritual commitment to Bill Arnold, at <a href="mailto:barnold@redlandsacademy.org">barnold@redlandsacademy.org</a>
<a href="mailto:Salary: \$16,698-\$23,644">Salary: \$16,698-\$23,644</a> depending on experience and NAD certification.

**Elementary Physical Education Teacher. Part-Time**. Seeking a part-time Physical Education teacher beginning with the 2025-2026 school year. Duties include K-6 PE with the possibility of adding 7th/8th. Each class meets twice a week for 30 minutes, M-TH. Candidates must be able to encourage and motivate students in positive ways to develop small and large muscle motor skills. They must also help students learn the benefits of life-long physical movement. To apply, please submit your resume, SECC Certificated Application, and spiritual commitment to Bill Arnold at barnold@redlandsacademy.org.

Salary: \$12,282-\$17,388 depending on years of experience and NAD certification.