

CURRENT SECC JOB OPPORTUNITIES

Southeastern California Conference of Seventh-day Adventists

October 28, 2026

Southeastern California Conference is a religiously qualified Equal Opportunity Employer, with the right to prefer Seventh-day Adventists in hiring. It is our policy to recruit and promote all jobs based on merit, qualifications, competence, attitude, and spiritual commitment. No aspect of employment shall be influenced by race, color, national origin, sex, age, or handicap.

Churches

LA SIERRA UNIVERSITY CHURCH

Pantry Supervisor. Part-Time. La Sierra University Church is seeking a dependable, service-oriented individual to serve as Pantry Supervisor for its Food Pantry+ ministry. Responsibilities include coordinating weekly food distribution, recruiting and supervising volunteers, maintaining proper food storage and safety procedures, receiving deliveries, and assisting with general facility maintenance. Candidates must have a high school diploma and be able to lift 50+ pounds, climb ladders, and operate a manual pallet jack. Prior food pantry or related experience is preferred. The ideal candidate will be organized, adaptable, and committed to serving the community with compassion.

To apply or request additional information, please submit your resume to the La Sierra University Church office at emcdonald@lasierra.edu.

Hourly Rate: \$22.00 - \$24.30 per hour

REDLANDS SEVENTH-DAY ADVENTIST CHURCH

Maintenance Supervisor. Part Time. Seeking a qualified candidate for maintenance/building supervisor. Skills needed are general knowledge of building maintenance and the ability to learn lighting systems, heating & air-conditioning, security systems, etc. Also willing to learn simple audio and projection.

For more information and a detailed task list, please contact Shelli.

You may email your resume to Shelli Watkins, shelli@redlandschurch.com.

Hourly Rate: \$22.00-\$26.00 per hour

VALLEY SDA CHURCH

Ministry Coordinator. Part-Time. The Valley SDA Church is seeking a passionate and organized individual to serve as a part-time NextGen Ministry Coordinator. This individual will coordinate ministries for children and teens. Interested applicants may contact the Valley Church office for more information.

To apply, please send a cover letter and resume to office@valleysda.com, Crystal Ruiz, Church Administrator.

Hourly Rate: \$30.00 per hour

Pine Springs Ranch

PINE SPRINGS RANCH

Food Service Director. Full-time. Pine Springs Ranch is seeking a positive, service-oriented, and fully qualified individual to serve as the Food Service Director. This is a key management position responsible for overseeing all aspects of food service operations at Pine Springs Ranch Christian Youth Camp and Retreat Center. Responsibilities include menu planning, food purchasing, meal preparation and service, budgeting, staff recruitment and supervision, food safety, sanitation, inventory management, and the maintenance and cleanliness of the kitchen, storage areas, and dining facilities. The Food Service director ensures that meals are nutritious, well-balanced, appealing, and appropriate to the needs of guests and staff attending summer camp as well as year-round retreat events. The position is responsible for hiring, training, scheduling, and supervising regular, on-call, and seasonal summer camp food service staff.

Please click the following link to see a full job description and to start the application process:

<https://seccsda.bamboohr.com/careers/96>

Salary: \$71,864 - \$78,988 annually depending on years of experience

Children's Centers

For hourly school positions, please complete and send the Education Application to the contact listed in the posting.

Education Application: [Certificated Application fillable 9-17-19.pdf \(seccadventist.org\)](#)

LA SIERRA CHILDREN'S CENTER

Preschool Substitute Teacher, On- Call. La Sierra Academy Children's Center is seeking a dedicated, fully qualified educator to join our team as an on-call substitute teacher. If you have a passion for nurturing young children, supporting families, and collaborating within a positive team environment, we want to hear from you. Candidates must possess a minimum of 12 core units in Early Childhood Education (ECE) and be able to work cooperatively with others. While prior classroom teaching experience or an Associate's or bachelor's degree in ECE is highly preferred, a love for early childhood development is essential. Please click the following link to start the application

process: <https://seccsda.bamboohr.com/careers/80>. For more information, please contact Teddie Benson, Children's Center Director, at tbenson@lsak12.com.

Hourly Rate: \$20.00 - \$24.00 per hour depending on years of experience and units/degree.

Teacher Assistant. Part Time. Seeking a dedicated, fully qualified educator to join our team as an assistant teacher. If you have a passion for nurturing young children, supporting families, and collaborating within a positive team environment, we want to hear from you. Candidates must possess a minimum of 12 core units in Early Childhood Education (ECE) and be able to work cooperatively with others. While prior classroom teaching experience or an Associate's or bachelor's degree in ECE is highly preferred, a love for early childhood development is essential. Please click the following link to start the application process: <https://seccsda.bamboohr.com/careers/86>. For more information, please contact Teddie Benson, Children's Center Director, at tbenson@lsak12.com.

Hourly Rate: \$20.00 - \$24.00 per hour depending on years of experience and units/degree.

LOMA LINDA ACADEMY CHILDREN'S CENTER

Janitor. Hourly. 12-month. Part-time. Loma Linda Academy Children's Center (LLACC) is seeking a dependable Part-time individual Responsible for performing all duties related to janitorial cleaning and maintenance of grounds related to the Children's Center campus. This position is intended to provide additional services during the school day to the normal cleaning that is provided by the outside janitorial company or the Plant Services department of Loma Linda Academy. Please click the following link to start the application process: <https://seccsda.bamboohr.com/careers/84>. For more information, please contact Mariana Mitroi, Children's Center Director, at mmitroi@lla.org
Hourly Rate: \$18.11 - \$25.21 per hour

Teacher. On-Call. Loma Linda Academy Children's Center is looking for a qualified candidate who can promote children's socio-emotional development and spiritual and mental health and prepare them for school readiness. A preschool teacher must have great love and patience for children and understand the science behind the "play to learn" curriculum. The ideal teacher will be able to anticipate a child's needs and be a self-starter. Applicants must have a minimum of 12 core early childhood units. If interested, please submit letter of interest, resume, and completed SECC Employment Application to Mariana Mitroi, Children's Center Director, at mmitroi@lla.org
Hourly Rate: \$20.64 per hour

MESA GRANDE ACADEMY CHILDREN'S CENTER

Preschool Teacher. On-Call. Mesa Grande Academy Children's Center is looking for an on-call, fully qualified teacher who loves working with children and their families. Candidates must be able to work cooperatively with others. Requirements include a minimum of 12 core units in Early Childhood Education. Prior preschool teaching experience, an AA or BA in ECE is highly preferred. Please send your resume to gloria.luna@mgak-12.org.
Hourly Rate: \$16.00 - \$25.00 per hour depending on years of experience and units/degree.

EDUCATION DEPARTMENT

For hourly school positions, please complete and send the Education Application to the contact listed in the post.

Education Application: [Certificated_Application_fillable_9-17-19.pdf \(seccadventist.org\)](#)

LAGUNA NIGUEL CHRISTIAN SCHOOL

Administrative Assistant. Part-Time. LNCS is seeking a dependable, organized, and personable Administrative Assistant to provide administrative and clerical support to the Teaching Principal and assist with daily school operations. The ideal candidate will have strong communication, organizational, and multitasking skills, with the ability to maintain a welcoming and professional office environment. Responsibilities include managing student attendance and records, coordinating substitute teacher coverage, facilitating communication with parents and staff, maintaining school calendars, and assisting with school events and office operations. A high school diploma is required; an associate or bachelor's degree and at least two years of administrative or office support experience are preferred. Proficiency in Microsoft Office, Google Workspace, and common office technology is expected. Prior experience in a school setting is highly desirable. Please click the following link to start the application process: <https://seccsda.bamboohr.com/careers/69>. For more information, please contact Melina Jimenez, Teaching Principal at mjimenez@lncsedu.org.
Hourly Rate: \$18.00 - \$25.00 per hour

LOMA LINDA ACADEMY

Grounds Technician. Full-time. The Loma Linda Academy Plant Services Department is looking for an experienced grounds technician. The ideal candidate will have at least 1 - 2 years of grounds experience with knowledge of use and maintenance of lawn mowers, trimmers, edgers, computerized sprinkler controllers, and small power equipment. A high school diploma is required. This person will be responsible for grounds maintenance of school facilities and grounds. For information, please contact Gerson Gutierrez, Plant Services Director, at (909) 796-0161 x 3700 or by email at ggutierrez@lla.org.
Hourly Rate: \$17.63 - \$24.54 per hour

School Nurse. Full-time. TK-12. Loma Linda Academy is seeking a qualified candidate to work as a team with the TK-12 faculty and staff. The school nurse is responsible for overseeing the health office and promoting the well-being of students at Loma Linda Academy. They will provide personalized care to students from diverse backgrounds, addressing their individual health needs and concerns. Responsibilities will include delivering basic first-aid to students, administering prescribed medications, maintaining accurate health records and ensuring compliance with state and local health regulations. The candidate should be a licensed registered nurse or licensed vocational nurse in the state of California. If interested, please click the following link to start the application process: <https://seccsda.bamboohr.com/careers/95>. For more information, please contact Sarah Bibb, Executive Coordinator to the Head of Schools, at sbibb@lla.org.
Hourly rate: \$28.39 - \$35.15 per hour

On-Call Hourly Aide. Elementary (TK–6th Grade). Loma Linda Academy | 2026–2027 School Year Loma Linda Academy is seeking patient, flexible, caring, and energetic individuals to serve as on-call hourly aides for transitional kindergarten through sixth grade. Aides work closely with the classroom lead teacher to follow lesson plans and support small groups of students both inside and outside the classroom. Candidates should enjoy working with younger students and demonstrate strong teamwork, flexibility, and a willingness to assist where needed. To apply, please submit your résumé and references to Rachel Romero, Elementary Vice Principal, at rromero@lla.org.
Hourly rate: \$18.11–\$21.30

On-Call Hourly Aide. Junior High & High School. Loma Linda Academy is seeking patient, flexible, caring, and energetic individuals to serve as on-call hourly aides for junior high and high school. Candidates should enjoy working with students, collaborate well with others, and work closely with administration to support each division's needs. Strong teamwork and a willingness to assist where needed are essential. To apply, please submit your résumé and references to Sarah Bibb, Executive Coordinator, at sbibb@lla.org.
Hourly rate: \$18.11–\$21.30

Senior Maintenance Technician. Full-time. The Loma Linda Academy Plant Services Department is looking for an experienced maintenance technician. The ideal candidate will have at least 2-3 years of maintenance experience with knowledge of a trade, such as carpentry, electrical, plumbing, or concrete. A high school diploma is required. This person will be responsible for general maintenance of school facilities and grounds. For more information, please contact Gerson Gutierrez, Plant Services Director, at (909) 796-0161 x3700 or by email at GGutierrez@lla.org.
Hourly Rate: \$22.46 - \$29.03 per hour

MENTONE SDA SCHOOL

Teacher Aide. Part Time. Seeking a dedicated, flexible, caring, and energetic individual who is committed to supporting our school community. The ideal candidate will enjoy working with children in grades K-8 and demonstrate a heart for service, a love for learning and a desire to help students grow academically, socially, and spiritually. This position plays a vital role in assisting the teaching principal, providing supervision, supporting students, and fostering a positive school environment.

Please click the following link to start the application process: <https://seccsda.bamboohr.com/careers/93>. For more information you can contact Savannah Serle, Teaching Principal, at savannahserle@gmail.com.

Hourly Rate: \$18.00 - \$22.00 per hour

REDLANDS ADVENTIST ACADEMY

School Maintenance Worker. Full-time. RAA is looking for an experienced Maintenance Worker who excels at multitasking, solves problems reliably, and stays calm under stressful situations. The ideal candidate will have at least 2 years of maintenance experience with knowledge of a trade such as carpentry, electrical, plumbing, or painting. Additional responsibilities include providing rapid assistance for urgent facilities requests, including leaks and spills, handling setup and teardown of furniture and equipment for school assemblies, athletic events, and community functions. High school diploma is required. Prior experience in a school setting is highly desirable. Please click the following link to start the application process: <https://seccsda.bamboohr.com/careers/73>. For more information, please contact Luisa Desia at ldesia@redlandsacademy.org.

Hourly Rate: \$20.62 – \$29.04 hourly rate

SAN DIEGO ACADEMY

After Care Supervisor. Part-time. Seeking an on call After Care Supervisor. In this position they will manage students staying on campus after regular school hours by providing active supervision, structured activities, homework assistance, and a safe, Christ-centered environment. The aftercare supervisor models biblical principles, leads quiet times or devotions, enforces school discipline guidelines, and manages student safety—from handling strict pick-up protocols to administering basic First Aid. They are responsible for tracking daily attendance, maintaining clear communication with parents during pick-ups, and fostering positive social development among students. Candidates typically need a High School Diploma (with early childhood or youth ministry coursework preferred), prior experience working with elementary or middle school children preferred, First Aid/CPR certification, background clearance, and a strong personal faith commitment that aligns with the school's mission. Pay rate is dependent upon experience. If you are interested, please submit a completed Employment Application and Resume to Shawn Thomas, Principal, at: Principal@sdacademy.com
Hourly Rate: \$19.00 - \$21.00 hourly rate