Southeastern California Conference
Office of Education
Master's Degree Funding Application (beginning January 2023)

The **Master's Degree Funding** assistance is designed to support school improvement, increase the effectiveness of school leaders and teachers and ultimately increase student learning and academic success. The program is a coordinated effort on the part of the student and SECC. Candidates selected will be expected to make a commitment to stay in the program and successfully complete the requirements for the Master's Degree. Candidates must possess an SDA Basic Certificate or higher (Business Managers excepted) and be currently employed in an SECC school on regular or term status.

1. SECC Teachers/Administrators can apply.
2. SECC will assist with 25% up to a total of $8,000 if approved ($2,000 per school year maximum, for a total of 4 years). Funding can be used at any accredited university and will be reimbursed after successful completion of classes each school year. The reimbursement is available to candidates who return fulltime the following school year and will be made in September of that following school year. Receipts and transcripts must be submitted in order to receive reimbursement within 90 days of course completion OR of the end of the school year.
3. Must get local principal/superintendent approval before submitting.

Application Process
1. Submit to SECC:
   - Completed application
   - Short essay describing your work as an Adventist educator which includes:
     - Your rationale for pursuing the program
     - Your identified need
     - Objective for taking the coursework
   - One letter of recommendation. The letter may be from a colleague, school board chair, administrator, or others familiar with your ministry at the school.
   - A copy of the program for which you are applying

Name of Educator:_____

School: _____

Department/subject/grade:_____ Date submitted:_____

Master's Degree Desired: _____

- Program Location_____
- Budget: (include registration, total tuition):_____
- Start Date: _____Anticipated Completion Date: _____
- Total Credits: _____

Teacher's Signature:_____

Principal's Signature:_____

Office of Education: _____Approved _____Denied

SECC OE Signature:_____ Amt awarded:_____